
Minutes of the Borough Council Zelienople, PA

6/11/2018

7:30 PM Council-Regular

MasterID:

624

The June 11, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Ralph Geis, Mary Hess, Doug Foyle, and Gregg Semel (via telephone). Absent were Andrew Mathew III, Marietta Reeb and Mayor Thomas Oliverio.

Borough Manager Don Pepe, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Public Works Director Chad Garland, Zoning & Codes Officer Shelly Kaltenbaugh and Borough Engineer Tom Thompson were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bonnie Brimmeier.

VISITORS

Steve Schoppe
Henry Ziegler
Tom Rectenwald
Caleb Harshberger-Press

Tom Rectenwald (215 West New Castle St., LLC) spoke briefly of his current development plan before council. He explained it and gave Council a good overview of the project. The matter is on the Council agenda for action later in the meeting.

30 Years of Service - Employee Recognition was made to Wayne McLay

Oath of Office was administered to Sgt. Sean Adomaitis

Both were congratulated for their service

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Foyle, to approve the following:

- Consider Minutes of the April 9, 2018 Council Meeting
- Consider Minutes of the April 30, 2018 Council Meeting
- Consider Minutes of the May 14, 2018 Council Meeting
- Transfer Funds \$100,000 from the Electric fund to the General Fund, if needed

Motion carried 5-0.

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OLD BUSINESS:

CONSIDER ACCEPTANCE OF BID PROPOSAL FOR POLICE VEHICLE

A motion was made by Mr. Geis, second by Mrs. Hess, to accept the bid proposal from Kennedy Alajemba in the amount of \$3,000.00 for the sale of the 2008 Ford with vehicle identification number 2FAFP71V8X155571. The vehicle was advertised on Muncibid.

Motion carried 5 - 0.

CONSIDER THE SALE OF ONE 2008 FORD POLICE INTERCEPTOR

A motion was made by Mrs. Hess, second by Mr. Foyle, to authorize to rebid out the sale of one 2008 Ford Police Interceptor with vehicle identification number 2FAFP71VX8X155568 through Muncibid with a reserve selling price set at \$3000.00 and a bid closing date of August 7, 2108 at 5:00 PM on Muncibid. No bids were received on the vehicle following the first advertisement.

Motion carried 5 - 0.

NEW BUSINESS:

BILLS TO BE PAID - JUNE 2018

A motion was made by Mr. Geis, second by Mrs. Hess to approve the "Bills to be Paid" for the month of June 2018, totaling \$637,430.34.

Motion carried 5 - 0

CONSIDER A MOTION TO PROMOTE A PART TIME POLICE OFFICER TO FULL TIME POLICE OFFICER STATUS UNDER THE ZELIENOPLE BOROUGH CIVIL SERVICE REGULATIONS

A motion was made by Mr. Geis, second by Mr. Semel, to promote Part Time Officer Donald Bret Myers to Full Time Police Officer status for the Zelienople Police Department effective June 25, 2018 in accordance with the Zelienople Civil Service Regulations.

Motion carried 5 - 0.

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CONSIDER APPROVAL TO SUBMIT KEYSTONE GRANT APPLICATION FOR THE ZELIENOPLE AREA PUBLIC LIBRARY

A motion was made by Mr. Semel, second by Mr. Foyle, to approve the library to submit, the Keystone Grant application for the replacement of the carpet at the Zelienople Area Public Library Facility. Total cost of the project is not to exceed \$13,000.00 with a grant request of \$6,500.00. The borough does not have any matching funds requirement and the Library does have the funds to provide the 50% match.

Motion carried 5 - 0.

CONSIDER RESOLUTION # 389-18 TO AUTHORIZE SIGNATURE AUTHORITY FOR THE LIBRARY KEYSTONE GRANT

A motion was made by Mr. Semel, second by Mr. Foyle to approve Proposed Resolution # 389-18 and authorizing signature authority for the library keystone grant.

A full and true copy of Resolution #389-18 can be found in the Resolution Book.

Borough Manager / Secretary

Motion carried 5 - 0

CONSIDER REMOVAL FROM PROBATIONARY STATUS AND MOVE TO REGULAR FULL TIME STATUS FOR ALBERT HRONEC

A motion was made by Mrs. Hess, second by Mr. Foyle, to place Albert Hronec on regular full time status as he has successfully completed his probationary period; this is retroactive to June 5, 2018; and his rate should also be adjusted to the 2018 base salary for Level 8 pay grade which reflects the 2.75% adjustment in the pay grades for this year, with the condition that he does acquire his CDL license within 60 days which is August 10, 2018.

Motion carried 5 - 0.

CONSIDER CHANGE IN SALARY STATUS FOR JASON KRATOCHVIL DUE TO SALARY SURVEY FOR THE LINEMAN POSITION.

A motion was made by Mr. Geis, second by Mrs. Hess, to give an immediate salary increase to Jason Kratochvil of \$5,000 to \$48,098 or \$23.12 per hour effective June 11, 2018 and authorize a second increase of \$5,000 to \$53,098 or \$25.53 per hour would be effective January 1, 2019 based upon an

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evaluation of his progress and performance in this new situation. This is due to an evaluation of the position and what the salary level should be based upon comparable comparisons in the market.

Motion carried 5 - 0.

CONSIDERATION OF REQUEST TO CLOSE S. JEFFERSON STREET FROM BEAVER STREET TO SPRING STREET FOR THE TWELFTH ANNUAL JEFFERSON STREET BLOCK PARTY ON AUGUST 11, 2018

A motion was made by Mrs. Hess, second by Mr. Foyle, to approve this request which includes closing of S. Jefferson Street from Beaver Street to Spring Street from 4 pm to 7:30 pm on Saturday, August 11, 2018, with the following conditions:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 5 - 0.

CONSIDER AMERICAN LEGION REQUEST TO CLOSE S. JEFFERSON STREET FROM W. NEW CASTLE STREET TO W. SPRING STREET FOR ANNUAL PICNIC AND BLOCK PARTY ON AUGUST 25, 2018

A motion was made by Mr. Geis, second by Mrs. Hess, to approve the American Legion request regarding their Annual Picnic and Block Party August 25, 2018, which includes the closure of S. Jefferson Street from W. New Castle to W. Spring Street from 12:00 pm to 8:00 pm.

Approval is with the following standard conditions:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns

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- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 5 - 0.

CONSIDER TO REAPPOINT MARK MATUSIAK TO CONTINUE AS A MEMBER OF THE ZELIENOPLE PLANNING COMMISSION

A motion was made by Mr. Foyle, second by Mrs. Hess, to reappoint Mr. Matusiak for another term of Four (4) year on the Zelienople Planning Commission. The term will run from 7/8/18 to 7/8/22.

Motion carried 5 - 0.

CONSIDER REQUEST FOR THE 2018 ANNUAL FIRECRACKER 5K RUN CHARITY RACE EVENT

A motion was made by Mr. Foyle, second by Mrs. Hess, to approve this request for the 2018 Firecracker 5K and 1 mile race for the benefit of Community Park, sponsored by Kampas Orthodontics on July 4th, 2018, with the following standard conditions:

- It is their responsibility to coordinate the event with the Borough Public Works Department and all Emergency Services. This applies especially to the Police Dept.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.
- The sponsor must also receive the necessary approvals from Harmony Borough and the Park Board.

Motion carried 5 - 0.

AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES

A motion was made by Mr. Geis, second by Mrs. Hess, to approve the payment to Downtown Redevelopment Services, in the amount of \$94.50 for the payment of invoice #115 relating to "Foundation Assistance".

Motion carried 5 - 0.

CONSIDER VERIZON PA LLC, PAYMENT FOR UNDERGROUND RELOCATION OF OVERHEAD FACILITIES AS PART OF MAIN STREET STREETScape

A motion was made by Mr. Geis, second by Mr. Foyle, to proceed with the relocation agreement with

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Verizon PA, LLC and pay the estimated cost of \$53,050.00. This is for the relocation of overhead facilities. Final costs will be based on actual time and materials installed.

Motion carried 5 - 0.

CONSIDER CHANGE ORDER 1 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH STREETScape ELECTRIC UTILITY CONTRACT 16-06B

A motion was made by Mr. Foyle, second by Mrs. Hess, approve Change Order #1 to Contract 16-06B, to proceed with the 5(five) pole replacements for the estimated cost of \$13,320.00. Final costs will be based on actual time and materials installed.

Motion carried 5 - 0.

CONSIDER PAY REQUISITION ESTIMATE #6 (FINAL) TO THE #16-03 CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Geis, second by Mr. Foyle, to approve Mashan, Inc.'s Pay Req. No. 6 (Final) to Contract #16-03 in the amount of \$1,000.00.

Motion carried 5 - 0.

CONSIDER CHANGE ORDER NO. 2 TO THE MAIN STREET REVITALIZATION KAUFMAN HOUSE EXTERIOR RENOVATION PROJECT

A motion was made by Mr. Foyle, second by Mrs. Hess, to approve R & R Construction Company LLC Change Order No. 2 to the contract for the Kaufman House Exterior Renovation Project, granting a 60-day time extension for the project.

Motion carried 5 - 0.

CONSIDER CONSIDERATION FOR CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape – ECMS PROJECT

A motion was made by Mr. Foyle, second by Mr. Semel, to approve M and B Services LLC. (ECMS Contract) Change Order No. 1 for the relocation of light bases on the east side of Main Street in the amount of \$5,322.00.

Motion carried 5 - 0.

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CONSIDER PAY REQUISITION ESTIMATE # 8 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape – WEST SIDE HOP (CONTRACT 16-04) PROJECT

A motion was made by Mrs. Hess, second by Mr. Foyle, to approve M and B Services LLC Pay Requisition Estimate No. 8, Contract #16-04, in the amount of \$59,263.55.

Motion carried 5 - 0.

CONSIDER PAY REQUISITION ESTIMATE #4 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP ELECTRICAL (CONTRACT 16-05) PROJECT

A motion was made by Mrs. Hess, second by Mr. Geis, to approve M and B Services LLC Pay Requisition Estimate No. 4, Contract #16-05, in the amount of \$6,831.00.

Motion carried 5 - 0.

CONSIDER PAY REQUISITION ESTIMATE # 9 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ELECTRIC UTILITY (RE-BID) (CONTRACT 16-06A) PROJECT

A motion was made by Mrs. Hess, second by Mr. Geis, to approve M and B Services LLC Pay Requisition Estimate No. 9, Contract #16-06A, in the amount of \$37,039.50.

Motion carried 5 - 0.

CONSIDER MOTION TO APPROVE PRELIMINARY AND FINAL APPROVAL OF A MAJOR LAND DEVELOPMENT

A motion was made by Mrs. Hess, second by Mr. Semel, to approve the preliminary and final Land Development Plan for 215 West New Castle St., LLC (Tom Rectenwald) with the condition that all of the conditions set forth in the Gannett Fleming letter of June 4, 2018 be met. Additionally, the Planning Commission is recommending that Council send a letter to PennDOT supporting a “right in” and “right out” only entrance on West New Castle Street. Also there is one condition that the curb cut on W New Castle Street be blocked off until Penn DOT approval as noted above.

Motion carried 5 - 0.

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OTHER BUSINESS:

None

Being no further business President Bayer closed the meeting at 8:19 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor